

# Notice on the Submission of Applications for Attending Private Kindergarten

## 1. Introduction

To receive assistance for attending private kindergartens, the applications for Certification and for Subsidy need to be submitted. The applications for Certification and Subsidy are combined in one form.

## 2. Certification

### (1) Types of Certifications

① Those planning to enroll children in a 3 y/o class, 1<sup>st</sup> Year Preschool, 2<sup>nd</sup> Y.Ps, and 3<sup>rd</sup> Y.Ps classes

➔ Apply for Certification Type 1.

② Those who fall under the category of “reasons for childcare necessity” and are currently using or planning to use childcare **for out-of-hours services**.

A: Those using or planning to use/enroll the facilities

➔ Apply for Certification Type 2.

B: Those attending or scheduled to attend or enroll in a 3-year-old class (excluding trial childcare) and exempt from municipal tax.

➔ Apply for Certification Type 3.

### (2) Steps for Certification

① Fill in the application form.

② Prepare attached documents: If applying for Certification Types 2 or 3, a certificate of employment or relevant documents proving the “Need for Childcare” is required. Separate papers are necessary for those who fall into single-parent households, etc. and for foreign nationals.

③ Submission of relevant papers to kindergarten: The application form and attaching documents are required to submit to kindergarten before the starting date of use.

④ After examination, the Certification Notice will be issued. Please keep it safe and secured.

## 3. Subsidies

### (1) Subsidy recipients

To be eligible for the subsidy, the recipients have to meet all of the followings.

① The parent or guardian are to live with the child and be registered as a resident of Itabashi City.

② The child is to attend an approved private kindergarten and have paid the entrance and daycare fee.

③ The child is to be of the age eligible for the subsidy.

④ The applicant is to obtain the relevant certification.

### (2) Types and Amounts of the Subsidies

#### ① Subsidy for Entrance fees

50,000yen (maximum)\*, subject to the amount actually borne.

#### ② Facility and other usage fees (subsidy for Childcare fees and Entrance fees)

25,700yen (maximum) \*subject to the amount actually borne.

#### ③ Subsidy for Reduction of Parental Burden (subsidy for Childcare fees and Entrance fees)

Monthly amount 8,800~13,200yen \*subject to the amount actually borne.

\*There is no income limit, the subsidy amount, however, varies depending on the family composition and household income status (total amount of Municipal Resident Tax).

\*If you have no income and are not a dependent of anyone else, you are required to file a tax return. In

principle, subsidies cannot be granted to those who have not declared their Residence Tax for the fiscal year 2022 or 2023. Please make sure to file your Tax Return before applying for the subsidy.

**④ Facility and other usage fees (subsidy for childcare for out-of-hours service fees)**

450yen per day by number of days of use (up to 11,300yen per month) \*Up to 16,300yen per month in the case of Certification Type 3

This program is available for those certified as Type 2 or 3.

**⑤ Supplemental Beneficial Subsidy for Side dishes of School lunch**

4,500yen per month per child (maximum)

Households that fall under A or B below will be subsidized for the cost of side dishes (side dishes and milk) out of the school lunch fee.

A: If the household's combined municipal resident's tax per capita income is less than 77,101 yen

B: Regardless of income, if the child is a third child (or those subsequently born children).

\*The number of children is counted by the number of children up to the third grade of elementary school.

\*If you had no income and were not dependent on anyone, you are required to file a tax return. In principle, subsidies cannot be granted to those who have not declared their residence tax for the fiscal year 2022 or 2023. Please make sure to file your tax return before applying for the subsidy.

**(3) Grant Period and Application Deadlines for Subsidies, etc.**

As a result of the screening, if it is decided that subsidies and other related assistance will be granted, they will be delivered at the following times: (first term: from April to August, second term: from September to the following March) Depending on the kindergarten attended, however, City Office may grant the subsidy to the kindergarten in exchange for reducing the burden on the guardians.

**① Subsidy for Entrance fees**

Scheduled for the mid-September (in case of the mid-term admittance, the subsidy will be applied for the month following the month of application or later as needed)

**② Facility and other usage fees (subsidy for childcare fees) and Subsidy for Reduction of Parental Burden**

Scheduled for the end of November for the 1<sup>st</sup> Term and the end of April for the 2<sup>nd</sup> Term

**③ Facility and other usage fees (subsidy for childcare for out-of-hours service fees)**

Scheduled for the end of November for the 1<sup>st</sup> Term and the end of May for the 2<sup>nd</sup> Term

**④ Supplemental Beneficial Subsidy for Side dishes of School lunch**

Scheduled for the end of November for the 1<sup>st</sup> Term and the end of May for the 2<sup>nd</sup> Term

**【Deadline for subsidies】**

Please note that the application deadline for subsidies for FY2023 is March 14, 2025(Fri.).

**4. Other notes**

Any changes to the application details have to be notified immediately to Kindergartens Subsection of Educational Affairs Section, City Office. Depending on the nature of the change, the applicant will be informed of the documents required according to the circumstances concerned. (Examples of changes that need to be notified: change of employment status (resignation, job change, change of working days, etc.), change of household members (marriage, divorce, etc.), change of bank account for bank transfers).

Information related to kindergartens is also available on the City website.

Kindergartens Subsection, Educational Affairs Section, Board of Education Office

Itabashi City Office

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